

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

---

**MINUTES OF THE 11<sup>th</sup> MEETING OF FINANCE COMMITTEE  
HELD ON 06<sup>th</sup> December 2017 at NIT Transit House, New Delhi**

The following members were present:

- |                         |                    |
|-------------------------|--------------------|
| 1. Prof. Shyam Lal Soni | : Chairman         |
| 2. Mr. Anil Kumar       | : Member           |
| 3. Mr. K. Rajan         | : Member           |
| 4. Prof. Pramod Agarwal | : Member           |
| 5. Col. Sukhpal Singh   | : Member Secretary |

At the outset, Member Secretary, Finance Committee welcomed Prof. Shyam Lal Soni, the newly appointed Director of NIT Uttarakhand who is also the Chairman of Finance Committee and requested him to preside over the today meeting of the Finance Committee. The Finance Committee placed on record the positive contribution made by *Padamashree* Dr. Satish Kumar, during his tenure as I/c. Director and Chairman Finance Committee from 1<sup>st</sup> November, 2016 to 6<sup>th</sup> November, 2017.

The Committee discussed the following agenda:

**FC 11.01 To Confirm the Minutes of the Tenth Meeting of Finance Committee**

**Agenda** Minutes of the Tenth Meeting of Finance Committee meeting, duly approved by the Chairman and members are enclosed as Annexure FC 11.01.

The Finance Committee is requested to confirm the same.

**Resolution: Confirmed.**

**FC 11.02 Action Taken Report**

**Resolution: Noted.**

**FC 11.03 Grant of Overtime Allowance to Group B, C and D Employees**

**Agenda** The remoteness of the Institute affects the functioning adversely, as trained and skilled manpower is not available, as a result, the work load of the regular employees gets enhanced. To cope up with the additional work load, the Group PB-2 & PB-1 employees are required to give extra time to complete the additional work load. There is a inevitable need to compensate these employees for their extra time devoted towards the efficient functioning of the Institution.

**राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड**  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

---

It is proposed to grant Overtime Allowance, as and when required by the Institute, to Group PB-2 & PB-1 employees who devote their personal time beyond the office hours and on weekends/holidays. The calculation for grant of Overtime Allowance is proposed as under:

Pay Band	Hours		Rate per hour (Basic Pay/30days/8hrs)	Monthly ceiling
	Minimum	Maximum		
PB-2	02	08	₹56/-	56 hours
PB-1	01	10	₹35/-	64 hours

The Board is requested to approve the above proposal.

**Resolution: Withdrawn.**

**FC 11.04 Approval regarding Revised Budget for 2017-18 and Budget Estimate for 2018-19**

**Agenda** Revised Budget for financial year 2017-18 and Budget Estimate for financial year 2018-19 is enclosed as **Annexure FC 11.03.**

Finance Committee is requested to approve above Revised Budget and Budget Estimate.

**Resolution: Revised Budget for Rs.4540.84 lakhs is approved for the Financial Year 2017-18. Budget Estimate for the Financial Year 2018-19 is approved for Rs.13652.00 lakhs.**

**FC 11.05 Approval for procuring Tractor Towed 5000 Ltr. Capacity Sewer Suction Machine Mounted on Trailer Chassis.**

**Agenda** The NIT Uttarakhand campus is located in the hilly area where no sewer lines are laid. Presently, sewage waste generated in the campus is being sucked and disposed at Sewage Treatment Plant of *Uttarakhand Jal Sansthan, Srinagar.*

Approximately an expenditure ₹8.50 lakhs per annum is incurred on hiring the Vacuumed Sewage Collector Vehicle from Municipal Corporation of Srinagar Garhwal and the cost incurred towards payment of charges of Sewage Treatment Plant to *Uttarakhand Jal Sansthan, Srinagar.*

There is only one Vacuumed Sewage Collector Vehicle with Municipal Corporation of Srinagar Garhwal, which if off road causes a severe handicap to the Institution. Also the capacity of Soak Pits is limited, and it is decreasing with the time, ultimately the sewage waste starts overflowing creating severe unhygienic conditions in the Campus.

**राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड**  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

---

To tide over the above stated problem, also keeping in mind the cost viability and negating the dependence on other agencies, it is proposed to procure Tractor Towed 5000 Ltr. Capacity Sewer Suction Machine at the cost of approximately ₹15.00 lakhs.

Finance Committee is requested to grant permission to procure Tractor Towed 5000 Ltr. Capacity Sewer Suction Machine for the Institute.

**Resolution:** The unhygienic conditions prevailing in the student's hostels have been the triggering point for the recent student's agitation. Lately, National Green Tribunal (NGT) has discontinued the operation of Sewage Treatment Plant of *Uttarakhand Jal Nigam, Srinagar (Garhwal)*, on which the Institute was dependent for disposal of Sewage waste. This action of NGT has further aggravated the unhygienic conditions of the hostels. Therefore, Finance Committee approves/recommends the procurement of Tractor Towed 5000 Ltr. Capacity Sewer Suction Machine Mounted on Trailer Chassis.

In addition to it, to deal with this severe unhygienic conditions prevailing in the temporary campus, a comprehensive proposal on procurement of pre-fabricated Sewage Treatment Plant, of a suitable capacity, be placed before the Finance Committee in the next meeting.

**FC 11.06 Ratification of notes approved by the Chairman.**

**Resolution:** Ratified except the charges for hiring four buses.

**FC 11.07 (A) Approval regarding delegation of financial powers.**

**Agenda** The delegation of financial powers was approved for the different authorities of the Institute vide FC resolution no.02.15 in meeting held on 25/02/2013, minutes of which were confirmed in 3<sup>rd</sup> Meeting of the BoG held on 08/10/2013.

It is proposed to revise the delegation of financial powers for the following officials to approve the expenditure for which budget is allocated:

S.No.	Designation	Earlier approved Financial power	Proposed revised Financial power
01.	Registrar*	₹1,00,000/-	₹1,50,000/-
02.	Dean**	₹50,000/-	₹75,000/-
03.	HoD	₹50,000/-	₹75,000/-
04.	Deputy Registrar	₹50,000/-	₹50,000/-
05.	Assistant Registrar	-	₹25,000/-

\* In the absence of Registrar, Deputy Registrar shall be delegated the financial power. He/She also may be authorized to draw the salaries of all employees (regular, contractual and outsourced) alongwith routine bills of essential services for he/she can sign the cheques for larger amount.

**राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड**  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

---

**\*\* In the absence of Dean, Associate Dean shall be delegated the financial power. Besides this, the imprest cash of ₹15,000/- may be permitted to Deans/HoDs/Section Heads.**

The Finance Committee is requested to approve the proposal.

**Resolution: Approved, the exercising of above financial powers by the officials shall be strictly as per GFR-2017 provisions.**

**FC 11.07 (B) Approval regarding opening of Institute Bank accounts as Saving Bank Account.**

**Agenda** NIT Uttarakhand has opened all the Bank accounts of the Institute as Current Account. As per the Reserve Bank of India (RBI) guidelines, all bank accounts should be opened as Saving Bank Account in Public Sector Banks so that maximum interest can be earned. Institute proposes to close all the present Institute Current Accounts and open fresh Saving Bank Accounts with State Bank of India.

The Finance Committee is requested to approve the proposal.

**Resolution: Approved.**

**FC 11.07 (C) Approval regarding Tie-up with MNIT Jaipur for implementation of Office Automation Software and other software as NIT Uttarakhand.**

**Agenda** NIT Uttarakhand is one of the newly established NITs and is in its nascent stage, which possess tremendous challenge to the leadership.

MNIT Jaipur is one of the leading best NIT of the country, hence, it is proposed to have collaboration with MNIT Jaipur for implementation of Office Automation Software , Online Recruitment Portal, redesign and hosting of Institute Website, design and development of ERP Solution, and other IT related services through an MoU and having financial quotes for the required services.

The Finance Committee is requested to approve the proposal.

**Resolution: The above proposal along with financial estimate to be placed in the next Finance Committee meeting**

**FC 11.07 (D) Administrative and Financial Approval for hiring of buses to provide transportation facility to the hosteller students from hired hotels (hostel) to the Institute and back.**

**Agenda** To minimize the shortage of hostel accommodation for students, Institute has hired 02 Hotels at Srikot (Srinagar), at a distance of about 08 Km. from the Institute. It is obligation on the Institute to provide the transport facility to the hosteller students for safer transportation from hired hotels to the Institute and back.

**राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड**  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

In this regard, an approval has already been taken vide above mentioned Chairman Note, to hire 02 buses per hostel @Rs.30,000 per bus. Quotations have been collected by the committee from the local market to provide the transportation facility to the hostler students. After due scrutiny of the received quotations, Committee recommended M/s. K. S. Ragadwal Tours and Travels, Srinagar (Garhwal) to provide transportation facility from hired hostel to the Institute and back. The details are as under:

Sl. No.	Vendor	Bus Timings	Specifications	Type of Bus	Total No. of Buses	Rate Per Round Per Bus (in Rs.)	Total Cost per day for 04 Buses (in Rs.)
1.	M/s K.S. Ragadwal Tours and Travels, Srinagar (Garhwal)	07:30 AM To 10:30 PM (On all week days)	05(Five) Round per day per Bus.  Note : One Round means from hostel at Srikot to the Institute and back.  First departure of bus: from the hostel at Srikot to the Institute = 07:30 AM  Last departure of bus: from the Institute to hostel at Srikot = 09:30 PM	40 Seater	04	924 (including all taxes)	18480 (including all taxes)

After analyzing the above rates, it is observed that the transportation cost of one student for on round is about Rs.23/- which is nearly equivalent to the fare charged by Nagar Nigam buses i.e. Rs.20/- .

In view of the above mentioned facts, to provide the safe and convenient transport facility to the hostler students from hired hotel (Hostel) at Srikot to the Institute and back it is recommended to hire 04 buses @ about Rs.1000 per round per bus i.e about Rs.6,00,000 per month for 04 buses. (Rs.1000 per round x 5 round daily by one bus x 4 buses x 30 days).

The Finance Committee is requested to approve the proposal.

**Resolution:** Finance Committee expressed its concern for the raise in expenditure for management of student's hostels and suggested to consider revision of Hostel Seat Rent presently being charged from the students, from the next Academic Session onwards as the present rent charged (i.e. Rs.1600/- per Semester which comes out to be Rs.267/- only per month) is very low in comparison to the actual expenditure.




राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

---


Considering the problems being faced by the Institute towards accommodating students in the hired hostels and related issues of transportation of the hostellers, the Finance Committee, as an interim measure approves hiring of two buses, upto 31<sup>st</sup> December, 2017, within the cost limit of Rs.2,50,000/-.


From 1<sup>st</sup> January, 2018 onwards, the Buses may be hired through Open Tender. So the process of floating the Open Tender for the same may be started immediately.

The meeting ended with vote of thanks to the Chair.

  
06/12/17  
Colonel Sukhpal Singh  
Member Secretary

Submitted for approval.

  
Approved/Not Approved

  
06/12/2017  
**Chairman**  
Finance Committee  
NIT Uttarakhand